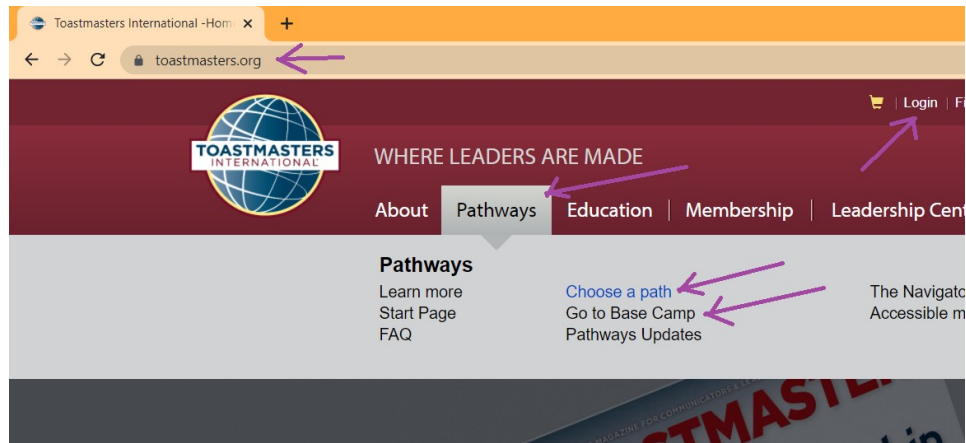


Toastmasters Pathways Overview

- Getting Started
- Picking a Path
- Working Projects
- Completing Levels

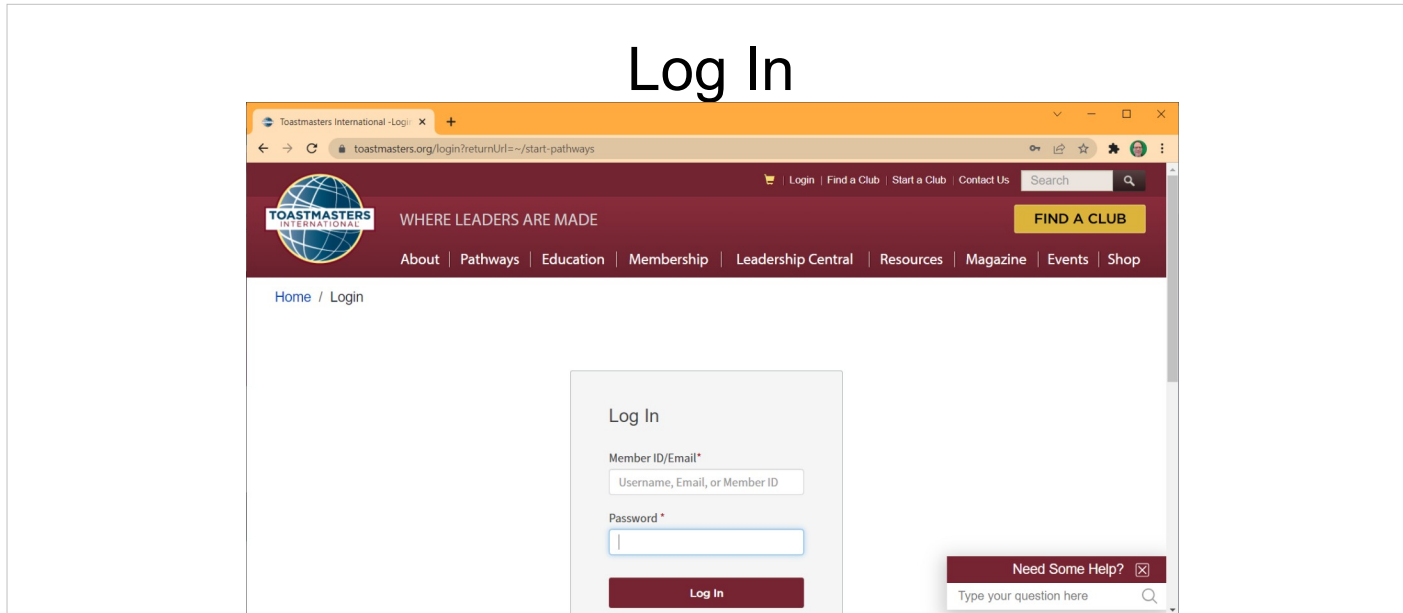
1) How to get into Pathways. 2) The ways to chose a path. 3) How to navigate through projects 4) The process to complete a level

Toastmasters.org



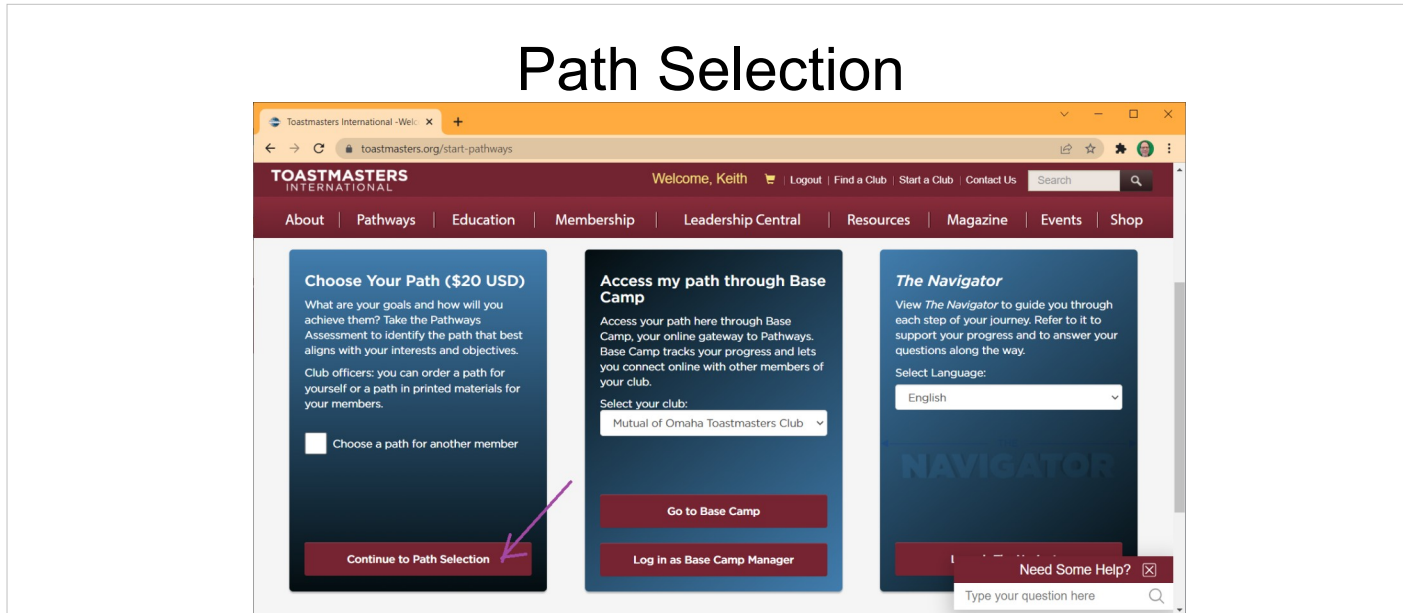
1. go to <https://toastmasters.org>
2. you can login first, or chose pathways and the system will have you login.
3. for the first time, you are going to select 'Choose a path' from the pathways menu (the pathways menu open up when you click on it).

Log In



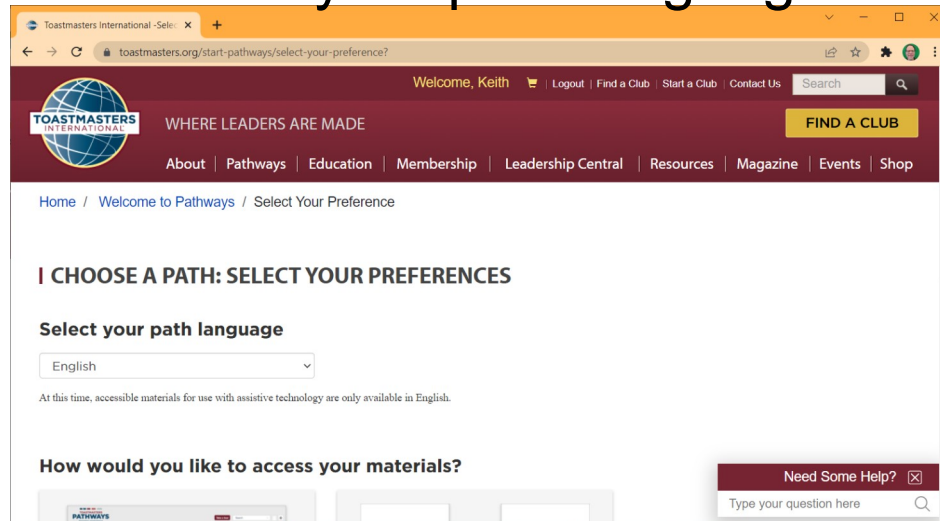
If this is your first time logging in, you will find a 'first time logging in' link below. Most of the time, the system expects the email you signed up with on your membership form as your user id. Please note, this is a different system than what we use for the agenda. Thus you may well have 2 different passwords on the systems.

Path Selection



Now we look at the path selection. This is the same screen you will see when you log in to chose a path, or go to base camp. On the right is a link to 'The Navigator' which is a collection of reference information for Toastmasters members.

Select your path language



The next step is to choose the language for materials in Pathways. If you do not choose English, some choices are limited.

Select Digital Resources

How would you like to access your materials?

The screenshot shows a selection interface with two main options. The left option, 'Obtain digital resources online via Base Camp', features a preview of a 'PATHWAYS' website with a video player and five topic thumbnails: 'PREPARING FOR BASE CAMP', 'INTRODUCING YOURSELF', 'GIVING FEEDBACK', 'GETTING READY FOR THE PROJECT', and 'GIVING FEEDBACK'. Below this is a 'Select Digital Resources' button and a dropdown menu with the text '+ Who should select digital resources?'. The right option, 'Acquire printed materials in the mail (+\$25 USD)', shows a preview of printed materials including 'EFFECTIVE LISTS', 'INTRODUCTION TO TOASTMASTERS MENTORING', and 'UNDERSTANDING YOUR COMMUNICATION STYLE'. Below this is a 'Select Printed Materials' button and a dropdown menu with the text '+ Who should select printed materials?'. A purple arrow points from the 'Select Digital Resources' button to the 'Who should select digital resources?' dropdown. At the bottom of the interface is a button labeled '+ Compare digital vs. print details'.

Obtain digital resources online via Base Camp

Acquire printed materials in the mail (+\$25 USD)

Select Digital Resources

Select Printed Materials

+ Who should select digital resources?

+ Who should select printed materials?

+ Compare digital vs. print details

The next step is to choose if you want to access Pathways as a digital package. This is the most flexible and gives you more options. You have the ability to print projects from within pathways if you prefer a paper copy of the project with which you are working. Printed materials come in 3 groups as you progress, giving you less visibility to future projects and less options from the electives starting at level 3. Thus it is strongly recommended to select Digital resources.

Options vs. Assessment

How would you like to select your learning path?

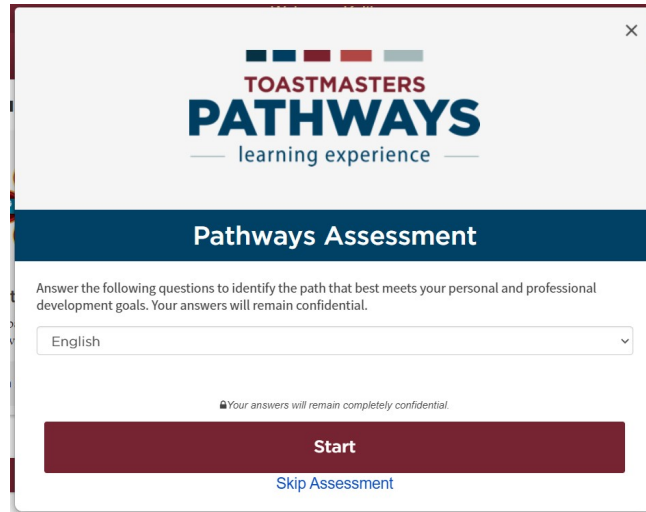
View all path options
View all paths available based on your selections above.
View Path Options

Take an online assessment
Take a brief online assessment to suggest learning paths based on your goals.
Take Assessment

Continue

This is the point where you can take a short assessment - about 15 multiple choice questions to help make recommendations to what you might want to choose as your path. It is worthwhile going through the process, as at the end you can still select any of the paths by scrolling down.

Start Assessment




The screenshot shows a web interface for the Toastmasters Pathways Assessment. At the top, the Toastmasters logo is displayed with the tagline "learning experience". Below this, the title "Pathways Assessment" is centered in a dark blue bar. The main content area contains a paragraph of instructions: "Answer the following questions to identify the path that best meets your personal and professional development goals. Your answers will remain confidential." Below the text is a dropdown menu currently set to "English". A small lock icon and the text "Your answers will remain completely confidential" are positioned above a large, dark red "Start" button. Below the "Start" button is a blue link labeled "Skip Assessment".

TOASTMASTERS
PATHWAYS
— learning experience —

Pathways Assessment

Answer the following questions to identify the path that best meets your personal and professional development goals. Your answers will remain confidential.

English

 Your answers will remain completely confidential.

Start

[Skip Assessment](#)

Choosing a language to take the assessment.

Questions

0% Complete

Select three topics you are interested in learning about from the list below.






<input type="checkbox"/> Public Speaking	<input type="checkbox"/> Networking
<input type="checkbox"/> Coaching	<input type="checkbox"/> Change Management
<input type="checkbox"/> Speech Writing	<input type="checkbox"/> Time Management
<input type="checkbox"/> Project Planning	<input type="checkbox"/> Motivating Others
<input type="checkbox"/> Leadership	<input type="checkbox"/> Interpersonal Communication
<input type="checkbox"/> Negotiation	

Next

Here is an example of the first question - choose 3 and go on.

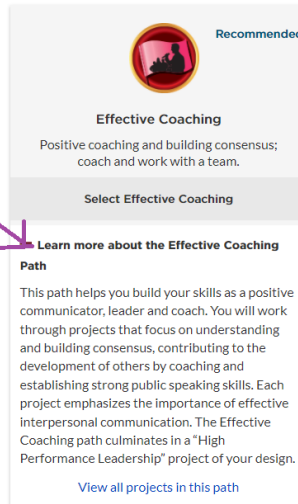
Path Recommendations

I CHOOSE A PATH: COMPARE AND MAKE YOUR SELECTION


 Effective Coaching Positive coaching and building consensus; coach and work with a team. Select Effective Coaching + Learn more about the Effective Coaching Path	 Leadership Development Lead a team and develop plans; learn leadership by completing projects. Select Leadership Development + Learn more about the Leadership Development Path	
 Dynamic Leadership	 Engaging Humor	 Persuasive Influence

At the end you are given 2 or 3 paths as recommended. However, you can choose any of the 11 paths. If you are just getting started with speaking, Presentation Mastery is a great first option. You can also consult the Pathways Grid at <https://www.d26toastmasters.org/pathways/> look for Pathways Grid by Keith Horowitz (current version <https://www.d26toastmasters.org/wp-content/uploads/2022/03/Pathways-Grid-by-Keith-Horowitz-2022-Feb-21.pdf>)

Learn more about a path



Recommended



Effective Coaching
Positive coaching and building consensus;
coach and work with a team.

Select Effective Coaching

Learn more about the Effective Coaching Path

This path helps you build your skills as a positive communicator, leader and coach. You will work through projects that focus on understanding and building consensus, contributing to the development of others by coaching and establishing strong public speaking skills. Each project emphasizes the importance of effective interpersonal communication. The Effective Coaching path culminates in a "High Performance Leadership" project of your design.

[View all projects in this path](#)

To help you select, you can expand the path information before you select your first path from one of the 11 paths.

Confirm Choice

I CHOOSE A PATH: CONFIRM YOUR SELECTION

Please confirm your selection below.

You selected:



Effective Coaching

Positive coaching and building consensus;
coach and work with a team.

[Continue](#)

[< Go back to path options](#)

Once selected, the system will ask you to confirm your choice

Finalize Pathways Selection

- Finalize selection
- Process payment (if not your first)
- May take up to an hour to show up in your transcript in Pathways Basecamp

Now finalize. If this is your first path, it is included in your new member fee. Additional paths are \$20, which is a very good value for the content for which you have access.

If you decide you want to change paths, you have 30 days. You would have to contact Toastmasters International directly, as there is no online web option to request changing. You should be aware that the first level is identical in all paths. The big differences is the required projects in level 2 through 5, with level 4 and 5 often being key differences. Therefore, it is recommended that you browse ahead in your path to understand the higher level projects for your selected path.

Go To Base Camp

Welcome to Pathways! You'll be challenged and inspired to reach new heights both personally and professionally.

Choose Your Path (\$20 USD)
What are your goals and how will you achieve them? Take the Pathways Assessment to identify the path that best aligns with your interests and objectives.
Club officers: you can order a path for yourself or a path in printed materials for your members.
Choose a path for another member

Access my path through Base Camp
Access your path here through Base Camp, your online gateway to Pathways. Base Camp tracks your progress and lets you connect online with other members of your club.
Select your club:
S-Peak Leaders

The Navigator
View *The Navigator* to guide you through each step of your journey. Refer to it to support your progress and to answer your questions along the way.
Select Language:
English

Continue to Path Selection

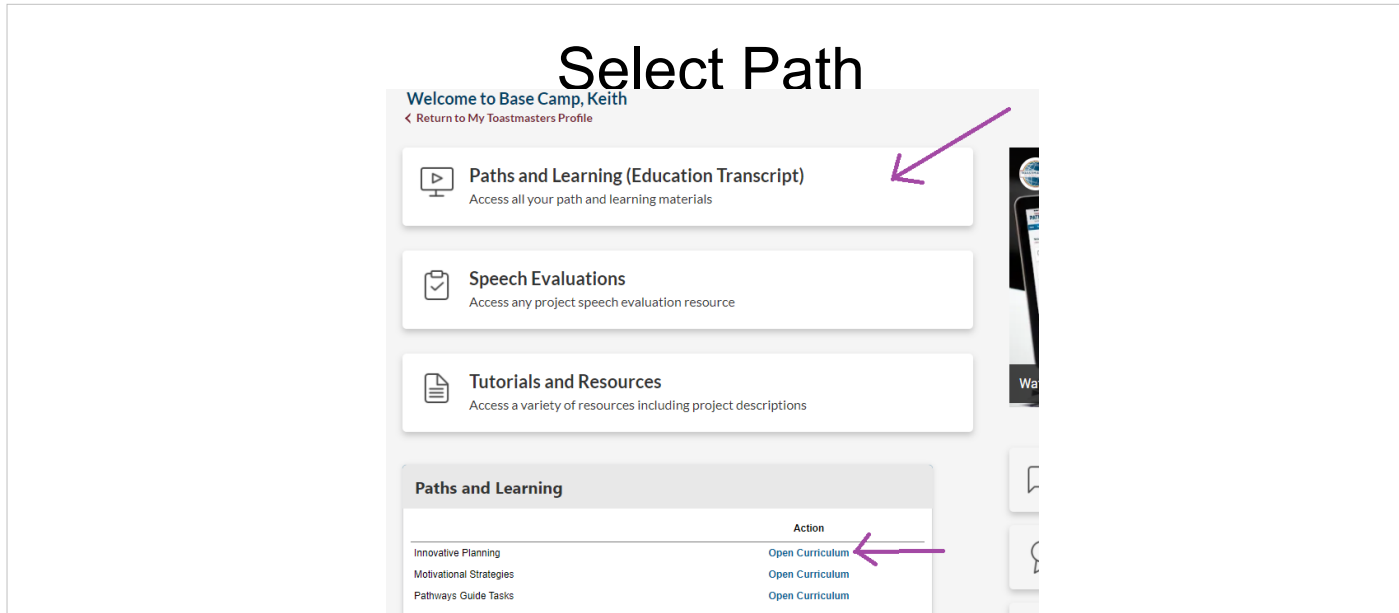
Go to Base Camp

Launch *The Navigator*

Under normal circumstances, you will be choosing the 'Go to Base Camp' option most often when going into pathways going forward.

Please note - when going into Base Camp, and most of the Pathways education system, you are accessing the pathways vendor's system, and you will see the website at the top change to csod.com, this is expected

Select Path



When you open Base Camp, you will see a number of options. Most often you are going to want to access your 'Paths and Learning'. In many cases, you can jump right into your path with the 'Open Curriculum' link for your path a little further down the page.

Open Curriculum

Base Camp Profile Feedback Paths and Learning E-portfolio

Keith Horowitz Paths and Learning

Paths and Learning

Access your path and track your progress here.

Select the Open Curriculum button to access the projects on your path. Before launching projects, **ensure that your pop-up blocker is turned off.**

If you want to access completed or archived items, use the Active dropdown menu below. If you need to archive an item, select the arrow adjacent to the Launch or Open button and choose Move to Archived Transcript.

Active By Training Type All Types Search for training

Search Results (69)

Innovative Planning
Due : No Due Date Status : In Progress

Open Curriculum

Motivational Strategies

If you open the paths and learning page, you will see your path or paths listed in boxes. It is important to use the 'Open Curriculum' button here, as the link to the path name on the left will not get you to the interactive project modules, which is where you normally want to go.

Level 1 Overview (New)



The screenshot displays a user interface for 'Team Collaboration'. On the left, a sidebar shows 'CURRICULUM PROGRESS' with a 32% completion indicator and a list of levels: LEVEL 1 (selected), LEVEL 2, LEVEL 3, LEVEL 4, LEVEL 5, and PATH COMPLETION. The main content area, titled 'Team Collaboration', shows 'Level 1' with a 100% completion rate and 5 items. The items listed are: 'Ice Breaker' (Status: Completed, Due: No Due Date), 'Writing a Speech with Purpose' (Status: Completed, Due: No Due Date), 'Introduction to Vocal Variety and Body Language' (Status: Completed, Due: No Due Date), 'Evaluation and Feedback' (Status: Completed, Due: No Due Date), and 'Level 1 Completion—Team Collaboration' (Status: Completed, Due: No Due Date). Each item has a 'Launch' button, except for the final one which has a 'View Certificate' button.

When you get into your path, you will see 5 levels on the left (and a Path Completion level), and the current set of projects on the right.

In this case you see the current view of level 1 - the same projects for any path. To access the specific project, there are a couple of steps shown starting on the next slide.

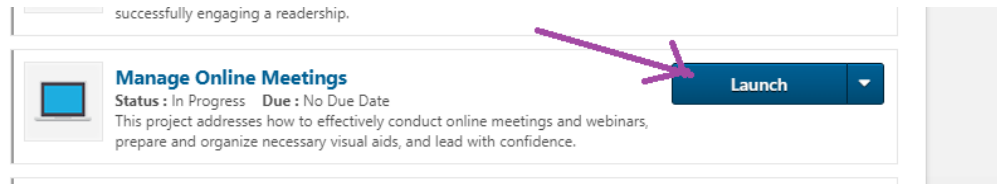
Activate a Project

prepare and organize necessary visual aids, and read with confidence.

	Question-and-Answer Session Status : Not Activated Due : No Due Date This project addresses how to prepare to answer questions and provide information clearly, concisely and with confidence.	Activate ▼
	Public Relations Strategies Status : Not Activated Due : No Due Date This project focuses on how to promote awareness of an organization, formulate a public relations strategy and use various public relations tactics.	Activate ▼

To access a project, you must click Activate the first time. The button action name then turns into the word Launch.

Launch a Project



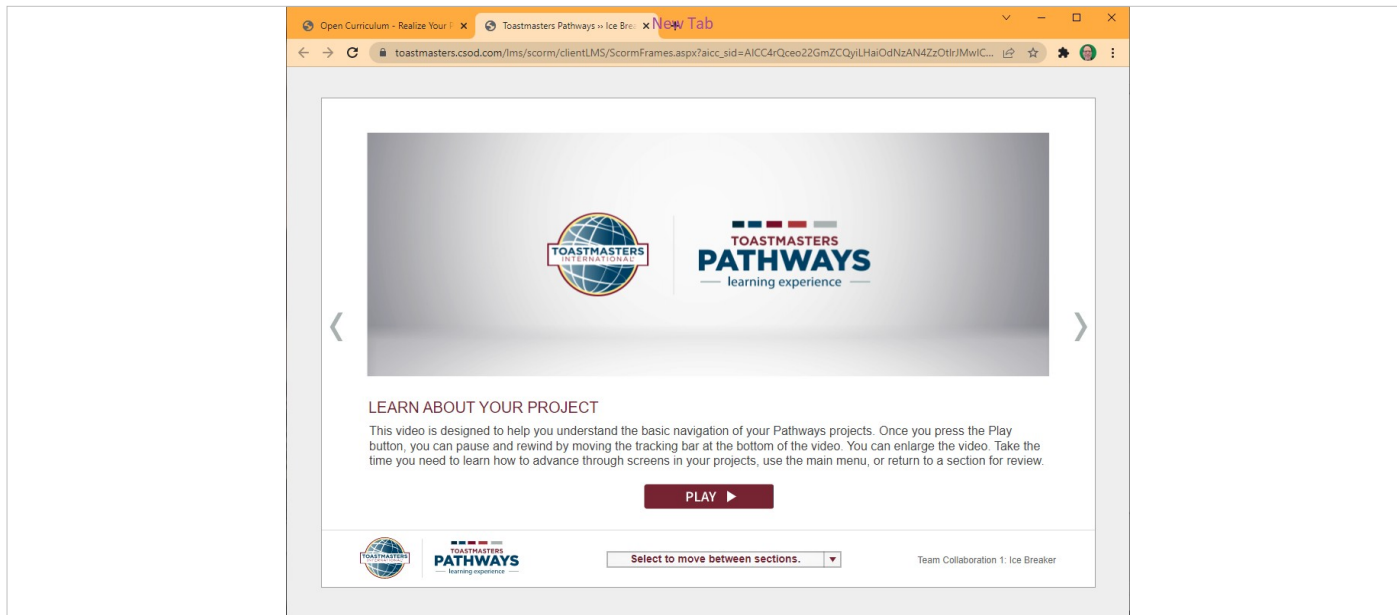
successfully engaging a readership.

Manage Online Meetings
Status : In Progress Due : No Due Date
This project addresses how to effectively conduct online meetings and webinars, prepare and organize necessary visual aids, and lead with confidence.

Launch

A purple arrow points to the 'Launch' button.

Now you can launch your project. This will open in a new tab on your browser. If you have not updated your popup-blocker to allow this to open in a new page, it may not open. You may need to click on the box to the right of the web page address (the one with csod.com) and click allow pop-ups.



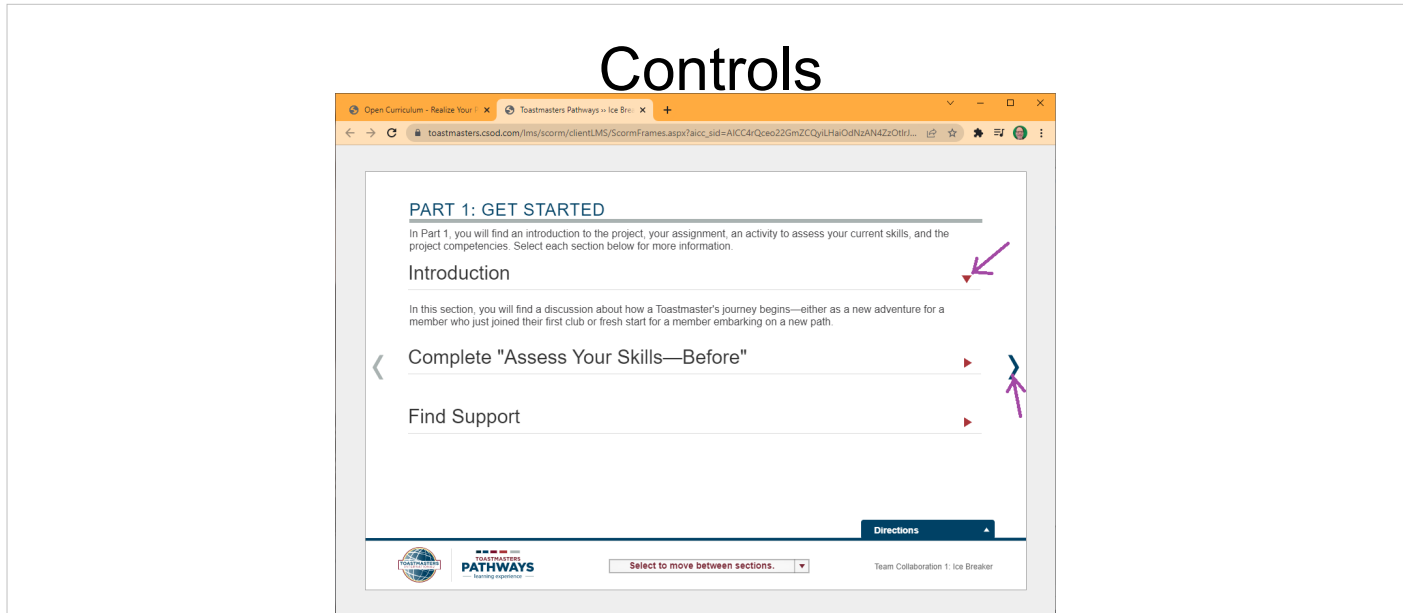
As you see on this slide, the project came up in a new tab. The first time the pathways system thinks you are opening a project, it will give you additional directions. This can happen if you use a different computer or sometimes after a browser upgrade or clearing data on your computer.

Hide Directions

The screenshot shows a web interface with a dark grey background. At the top, it says "PART 1: GET STARTED" in blue. Below that, there is a paragraph of text: "In Part 1, you will find an introduction to the project, your assignment, an activity to assess your current skills, and the project competencies. Select each section below for more information." There are three sections listed, each with a red arrow on the right: "Introduction", "Complete 'Assess Your Skills—Before'", and "Find Support". At the bottom right of this list is a blue button labeled "Directions" with a red arrow pointing to it. Below the list, there is a white box with the text "Select the red arrows to reveal more information." At the bottom of the page, there are logos for "TOGETHER WE CAN SAVE THE WORLD" and "TOGETHER WE CAN SAVE THE WORLD PATHWAYS learning experience". There is also a dropdown menu with the text "Select to move between sections." and the text "Team Collaboration 1: Ice Breaker" on the right.

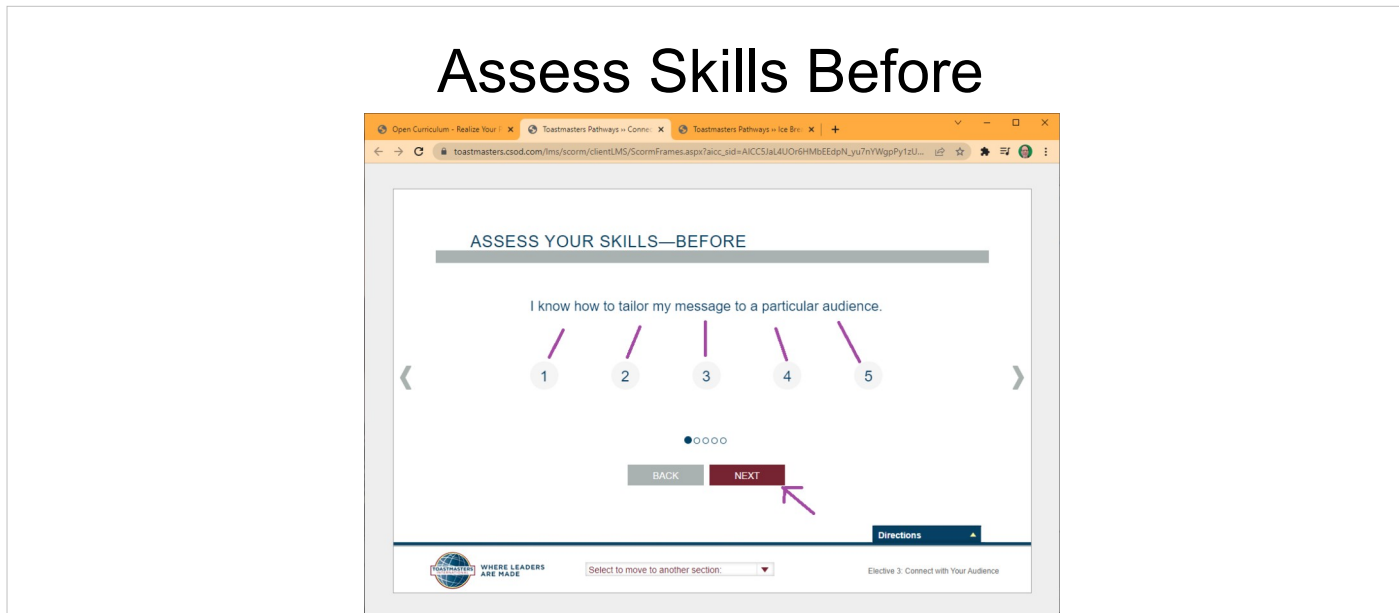
After you have read the directions on the bottom of the page, click the down arrow on the right side of the box that says directions. This will move down the direction box, and let you interact with the content on the project page.

Controls



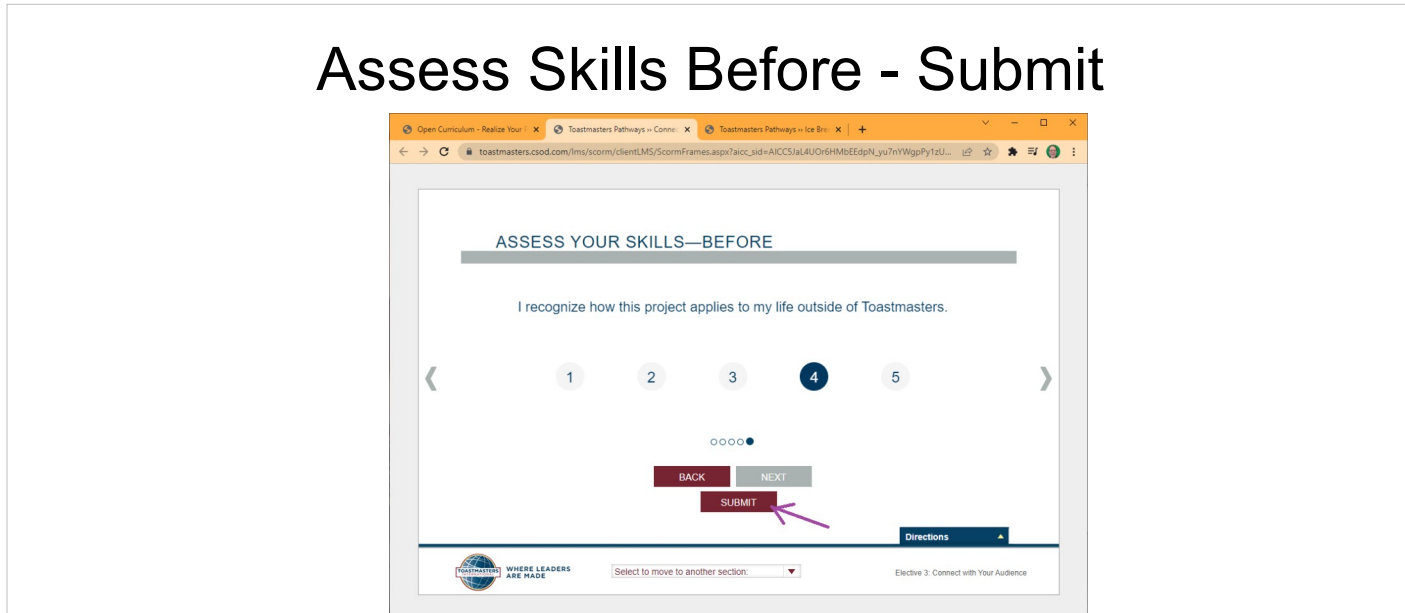
Many of the pages have different controls to allow you to view and select additional content throughout each project. When have completed items on the page, you can use the 'greater-than' arrow on the right side of the page.

Assess Skills Before



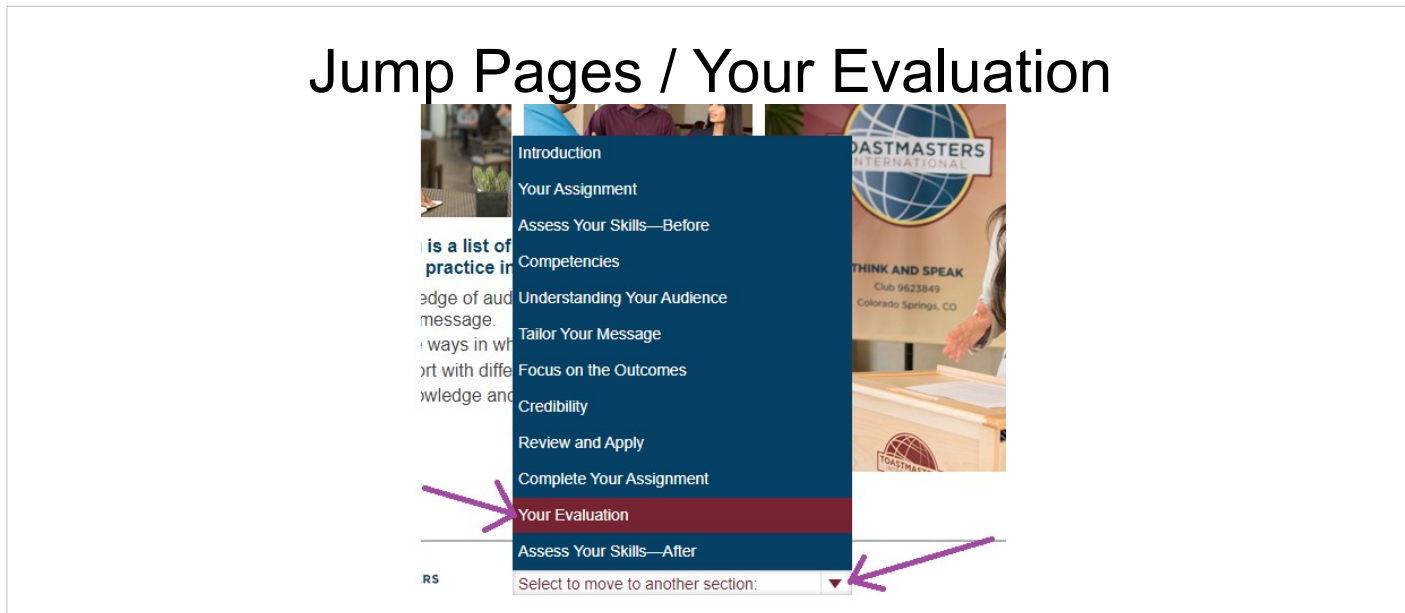
For every project, you have a requirement to assess your skills before, and after. Click on the numbers, from 1 to 5, with 1 being the least and 5 being the most. Click next until you see the submit button show up under then next button, as shown on next slide.

Assess Skills Before - Submit



Click submit to record your answers. Then click the next page arrow to go to the next part of the project.

Jump Pages / Your Evaluation



At any point, you can jump around in the project with the drop-down box at the bottom of the page. The key page is the 'Your Evaluation' page. This is the point where you stop and do the activity or activities at a meeting, such as speeches.

Evaluation Form / Full Project


YOUR EVALUATION

5 4 3 2 1

Select the tabs above to review the criteria for the evaluation in this project. Your evaluator will use the following scale:

- 5 Exemplary
- 4 Excels
- 3 Accomplished
- 2 Emerging
- 1 Developing


After your speech, log in to complete the second portion of your self-assessment on the "Assess Your Skills—After" screen.



RESOURCES

- [Evaluation Resource](#)
- [Print My Project](#)

Directions

 **WHERE LEADERS ARE MADE**

Select to move to another section:

Elective 3: Connect with Your Audience

On the 'Your Evaluation' page is the point where you can review your evaluation form, as well as access the current project as a printable PDF. You may also see additional PDF documents on this page. You should consider this page having a stop-sign that says do not continue to the next page until you have done all the activities at your club meeting or approved outside activity with proper evaluation.

Evaluation Form

EVALUATION FORM
Ice Breaker

Member Name _____ Date _____

Evaluator _____ Speech Length: 4 – 6 minutes

Speech Title _____

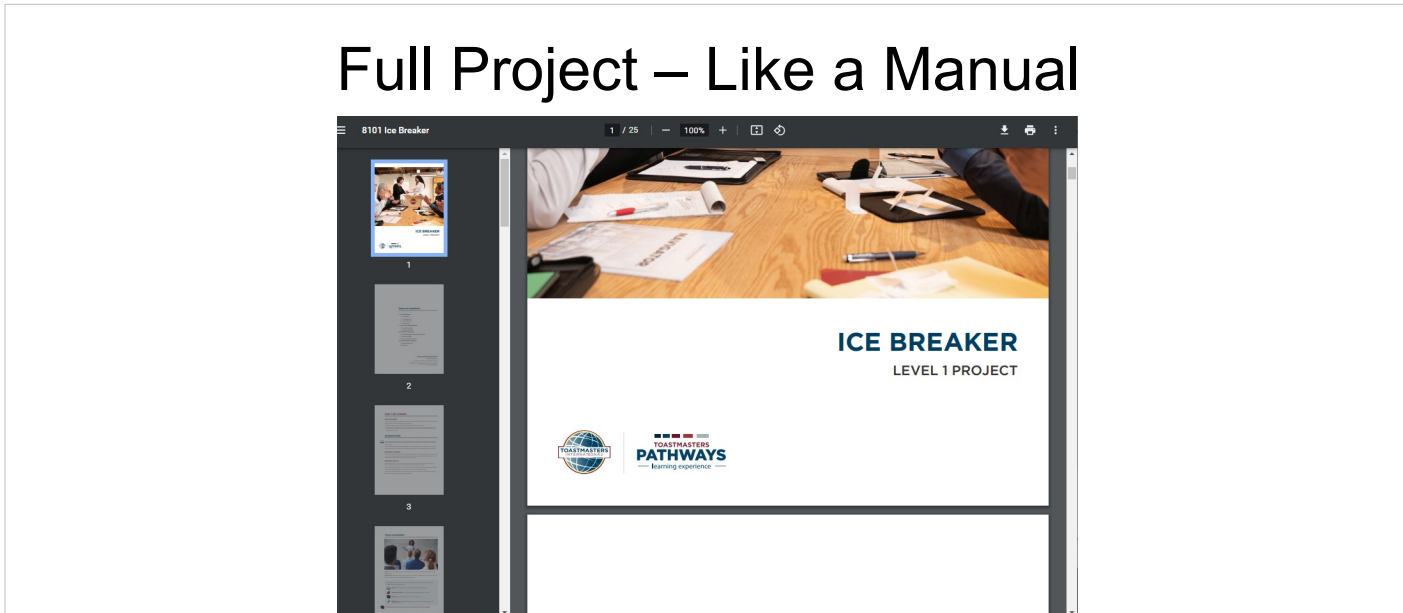
Purpose Statement
The purpose of this project is for the member to introduce themselves to the club and learn the basic structure of a public speech.

Notes for the Evaluator
This member is completing their first speech in Toastmasters. The goal of the evaluation is to give the member an effective evaluation of their speech and delivery style. Because the "Ice Breaker" is the first project a member completes, you may choose to use only the notes section and not the numerical score.
If you know you will be the evaluator ahead of the meeting, communicate with the speaker to learn about them and their goals for their first speech. Be sure to set aside enough time in your schedule to meet with the speaker after their speech to review the evaluation and answer any questions they may have.

General Comments

Here is an example of the top of the Ice Breaker speech - the first speech you give in Toastmasters. You will also see this speech again at the beginning of any additional paths you start. The initial Ice Breaker speech should be looked at as a personal level-set of the skills you already have, and not as something you are trying to prove to the club. You may get value working with a mentor for this and your first few speeches in Toastmasters. You can ask your club officers about a mentor if they haven't checked with you about one yet.

Full Project – Like a Manual



Every project has a PDF version of the whole project, which can be printed. It contains most of the same content you would get online, except for items such as videos, and interactive answers.

Stop – Do Meeting Activities

The screenshot shows a web interface titled "YOUR EVALUATION". At the top, there are five tabs labeled 5, 4, 3, 2, and 1. Below the tabs, the text reads: "Select the tabs above to review the criteria for the evaluation in this project. Your evaluator will use the following scale:" followed by a list: "5 Exemplary", "4 Excels", "3 Accomplished", "2 Emerging", and "1 Developing". Below this list, it says: "After your speech, log in to complete the second portion of your self-assessment on the 'Assess Your Skills—After' screen." To the right of the text is a photo of two people in a meeting. Below the photo is a blue button labeled "RESOURCES" with two links: "Evaluation Resource" and "Print My Project". A red octagonal stop sign with a white hand icon is overlaid on the right side of the page. At the bottom right, there is a blue button labeled "Directions".

Once again, when on the 'Your Evaluation' imagine there is a stop sign that tells you to do the meeting activity or activities: speech, or speeches, evaluation of another member's speech, or in rare cases, other meeting activities.

After Assessment

ASSESS YOUR SKILLS—AFTER

I know how to tailor my message to a particular audience.

1 2 3 4 5

● ○ ○ ○ ○

BACK NEXT

Directions

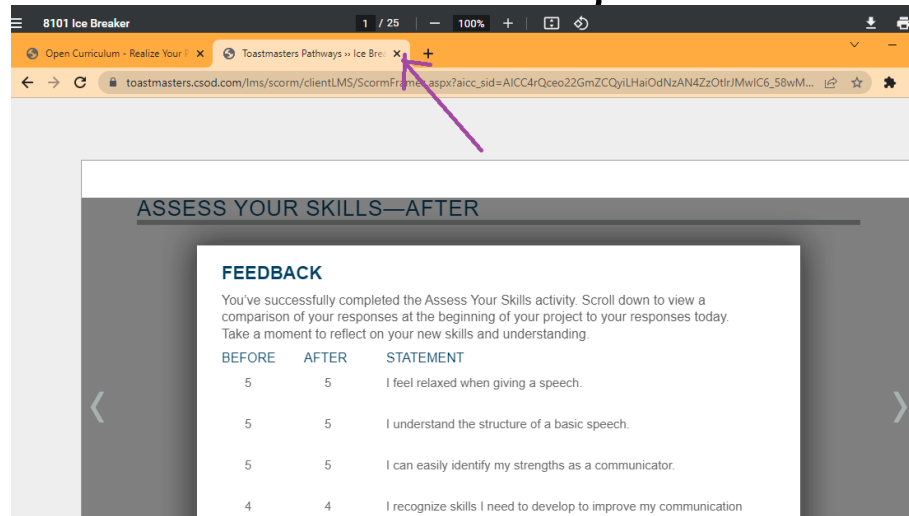
WHERE LEADERS ARE MADE

Select to move to another section:

Elective 3: Connect with Your Audience

Once you have completed all the meeting roles, come back to pathways, go through base camp, select your path's curriculum. Click on the project for which you did the meeting role or roles - which may take more than one meeting to complete. The path should take you to the level you visited last, if not, make sure to select the level and project correctly. It should remember where you were - which was probably the 'Your Evaluation' page where you stopped. At this point, click the right arrow to go to the 'After Assessment' page. Answer the questions. Then click submit. The system will show you 2 columns of numbers - your before and after self-assessment scores. If it doesn't show both rows, you may need to jump back to the 'Before Assessment' page to complete the project.

Done - Close Project Tab



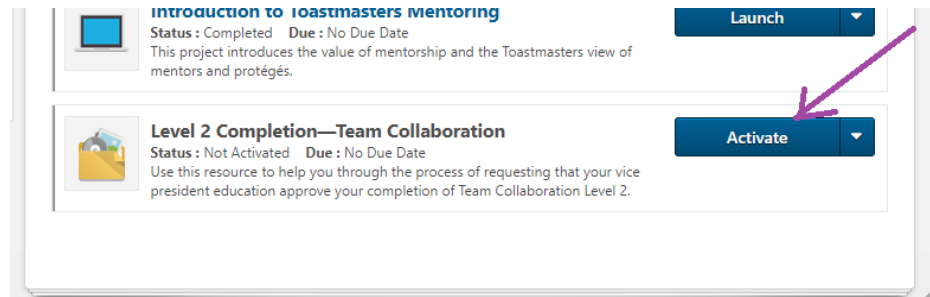
If you do see the 2 columns, you can click right and it will show congratulations. Finally, you are ready to close the tab for the project to wrap up the current project. When you do, the level page will refresh with the project complete. You should see the project button change to 'Evaluate', which allows you to give feedback on the project itself to the education team.

Return to Level Page

The screenshot displays a user interface for 'Team Collaboration'. On the left, a sidebar shows 'CURRICULUM PROGRESS' at 32% and a list of levels from LEVEL 1 to LEVEL 5, with LEVEL 1 selected. The main content area is titled 'Team Collaboration' and shows a progress bar at 100%. Below the progress bar, there is a list of completed projects, each with a 'Launch' button. The projects are: 'Ice Breaker', 'Writing a Speech with Purpose', 'Introduction to Vocal Variety and Body Language', 'Evaluation and Feedback', and 'Level 1 Completion—Team Collaboration'. The 'Level 1 Completion' project has a 'View Certificate' button.

When you see all the projects done for the level - the 'Completion' project becomes available.

Projects Done, Complete Level

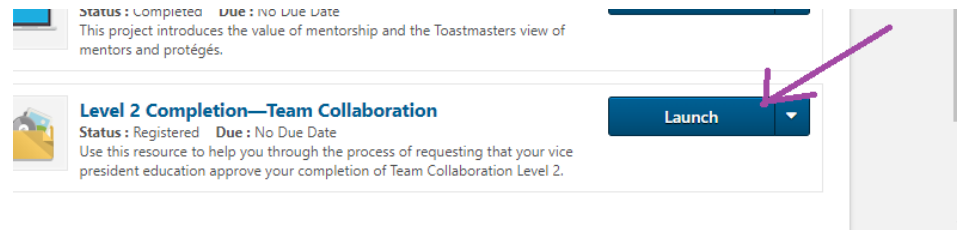


The screenshot displays two project cards in a list. The first card, titled "Introduction to Toastmasters Mentoring", has a status of "Completed" and a "Launch" button. The second card, titled "Level 2 Completion—Team Collaboration", has a status of "Not Activated" and an "Activate" button. A purple arrow points to the "Activate" button.

Project Name	Status	Due Date	Action
Introduction to Toastmasters Mentoring	Completed	No Due Date	Launch
Level 2 Completion—Team Collaboration	Not Activated	No Due Date	Activate

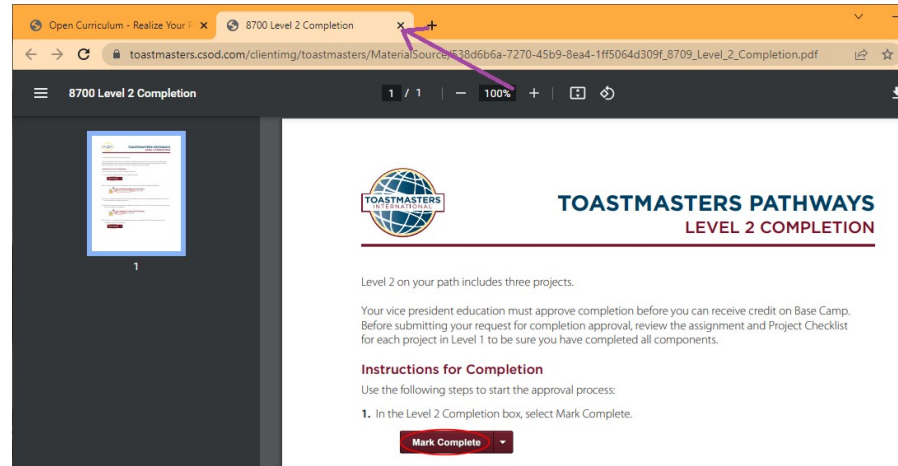
Click on the Activate button to start the process to mark a level complete.

Activate Becomes Launch



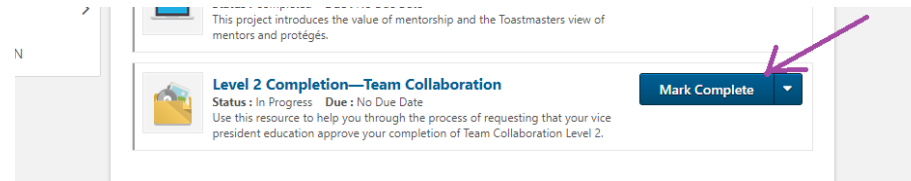
Just as before, the Activate button becomes a launch button. Click the launch button. A new tab will open.

New Tab of Info, Close Tab



You will see a PDF that informs you to click the level completion button again. When you close this tab, you will see the button has changed from 'Activate' to 'Mark Complete'

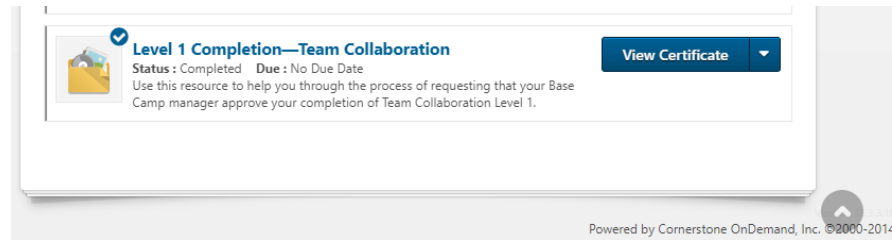
Button is now 'Mark Complete'



- Submits approval request to Basecamp Managers (VPE, President, Secretary)
- They approve and submit in Club Central
- 1) gives you education credit
- 2) gives your club Distinguished Club education credit

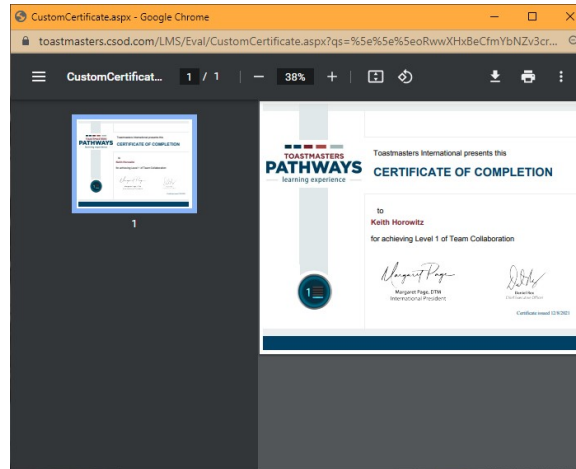
Now click the 'Mark Complete' button for the level. This should send an email to the Basecamp Managers for your club that you level is pending approval. You can also send your VP Education a note (email, text, etc) to let them know you completed a level and it is waiting for them to approve, as sometimes the system generated emails do not get to your VP Education. Your basecamp manager should also make sure to put the education award into Club Central, this give credit to the club and records your educational award in the system.

Button becomes 'View Certificate'



You can view you level completion certificate!

You Did It!



Here is an example of the certificate

Looking ahead

Check ahead to plan for the more detailed projects that occur later in your path - starting with Level 2. At Level 3, 4, and 5, you may find that the projects take more planning and more activities outside a club meeting to be able to fulfill requirements.

Toastmasters Pathways Overview

- Getting Started
- Picking a Path
- Working Projects
- Completing Levels

While there are even more details about pathways, such as the space you can upload evaluations. This presentation is to give you the foundation to get started on Pathways and to know how to access the core functionality to be able to take part in the Toastmasters educational system and prepare for your speeches.